The MPTA Institute for Education and Research, Inc. encourages you to share your research findings at the MPTA Fall Conference. Physical Therapists, Physical Therapist Assistants, DPT Students, and PTA Students are invited to present their research findings either as a poster or as a platform presentation at the 2017 MPTA Fall Conference. Research posters or platforms that have recently been presented at other conferences are welcomed. The credential of the first author should designate whether the poster/platform is student- or academician/clinician-driven.

Abstract Submission Instructions:


Submit two electronic copies of abstract (one not-blinded, and one blinded (see directions below)) and a cover letter to: Cathy A. Larson PT, PhD at clarson@umflint.edu

2. PREPARING THE COVER LETTER

- In your cover letter, please indicate under which of the following categories your abstract is being submitted:
  
  ____ Professional Research Report [The majority of the project was conducted by a PT or PTA who has earned 1st author assignment.]
  
  ____ Student Research Report [A PT or PTA student, or student group, conducted the majority of the project and has earned the 1st author assignment]
  
  ____ Case Report [Conducted by a PT or PTA student, PT, or PTA]

- List the full names and titles of each author. Please include an address and telephone number where you can be reached during the summer months (May-August). Also, include an email address where you can be reached.

- The best poster will be awarded in each of the following categories:
  
  
  Similar to previous years, poster judging will occur during the poster presentations at the fall conference.

- New this year, all platform presentations will be awarded a certificate recognizing the honor of being chosen to present as a platform at the fall conference.

  - Abstracts under consideration for platform presentations will undergo a more rigorous, blinded (to requested presentation format) review by the MPTA Research committee as to the impact of the study upon the physical therapy profession.
  
  - For your information, all abstracts are also blinded during the committee review process. Therefore, we are asking that you submit 1) an abstract with author names, institution(s), and funding sources included (not-blinded) and 2) a
**blinded** copy of your abstract with author names, institutions, and funding sources removed.

Requested presentation format:
- Please indicate if you prefer to present your study in a **poster** presentation format ONLY. These abstracts will not be considered for platform presentation.
- Please indicate whether you would prefer a **platform** or **poster** presentation format and whether you are willing to accept re-assignment to either a poster or platform format, respectively. These abstracts will be reviewed by the MPTA Research committee for consideration and the honor of being chosen for platform presentation. This review occurs during the abstract review period and prior to abstract acceptance.

3. PREPARING THE ABSTRACT
- **In order to be considered for review, your abstract must meet all of the requirements listed below:**
  - All abstracts must be typewritten, single-spaced with one inch margins, a 12-point font (Times Roman)
  - Do not center the title
  - Limit the abstract to **one page** (8.5 x 11 inches). If graphs or charts are included with the abstract, they must fit within the margins.

- **PROFESSIONAL OR STUDENT RESEARCH ABSTRACT** - The content **must** follow the form and sequence outlined below:

  - **TITLE OF STUDY IN BOLD AND CAPITAL LETTERS.**
  - Author 1 (last name, initials), author 2, author 3, etc; Underline the name of the one author who will present the poster or platform. Do not include titles or degrees.
  - Immediately after the author name(s), place a semicolon, and then type in the name of the facility or university in which the work being reported was conducted, and the city and state where the facility or university is located. If more than one facility/university, please use superscript numbers to match the author name with the institution.
  - Leave one blank line between this identifying information and the text of your abstract.

  - **INTRODUCTION**: Introductory sentence(s) of why this research question is important for clinical practice followed by an explicit purpose or hypothesis statement(s).
  - **METHODS**: Specify research design. Subjects: Describe the number and relevant characteristics of the sample. Methods/Procedures: including instruments used in data collection. Statistical Analysis: statistical tests used and alpha level.
  - **RESULTS**: State the main results that relate to the purpose(s) of the study. Provide relevant statistics supporting your results.
  - **DISCUSSION**: Discuss the results that relate to the purpose(s) of the study.
  - **CONCLUSIONS**: Summarize important results and state the conclusions from your results.
indicating the clinical relevance of the findings. **ACKNOWLEDGEMENTS:**
List funding sources only.

- **SYSTEMATIC REVIEW ABSTRACTS**
  - **TITLE OF STUDY IN BOLD AND CAPITAL LETTERS.**
    - Title. For studies that are meta-analyses or systematic reviews, add that descriptor as the subtitle at the end of the title. (Example: “Title: A Systematic Review”)
  - Author names, facility/university, city and state are written the same as above.
  - All systematic reviews should include the following: A defined clinical question, explanation of eligibility characteristics of articles, description of information sources, and methods of extracting data and assessing the strength of data. Further guidelines for writing a systematic review can be found at [http://prisma-statement.org/PRISMAStatement/Checklist.aspx](http://prisma-statement.org/PRISMAStatement/Checklist.aspx).
  - Similar to the research report, the systematic review abstract should have the same subheadings. **INTRODUCTION:** Introductory sentence(s) of why this research question is important for clinical practice followed by an explicit purpose or hypothesis statement; **METHODS:** Explain eligibility characteristics of articles, describe information sources, methods of extracting data and assessing the strength of data, data synthesis and analysis; **RESULTS:** State the main results that relate to the purpose(s) of the study. Provide relevant statistics supporting your results; **DISCUSSION:** Discuss the results that relate to the purpose(s) of the study; **CONCLUSIONS:** Summarize important results and state the conclusions from your results indicating the clinical relevance of the findings. **ACKNOWLEDGMENTS:** List funding sources only.

- **CASE REPORT ABSTRACTS**
  - **TITLE OF STUDY IN BOLD AND CAPITAL LETTERS.**
  - Author 1 (last name, initials), author 2, author 3, etc; Underline the name of the one author who will present the poster or platform. Do not include titles or degrees.
  - Immediately after the author name(s), place a semicolon, and then type in the name of the facility or university in which the work being reported was conducted, and the city and state where the facility or university is located. If more than one facility/university, please use superscript numbers to match the author name with the institution.
  - Leave one blank line between this identifying information and the text of your abstract.
  - **BACKGROUND AND PURPOSE:** Introductory sentence(s) of why this research question is important for clinical practice followed by an explicit purpose(s). **CASE DESCRIPTION:** Patient history and systems review, examination findings, evaluation, PT diagnosis, prognosis, clinical impression(s), examination, evaluation, PT diagnosis, prognosis, and approach/intervention. **OUTCOMES:** Summarize key outcomes (state if changes meet CMD, etc.) **DISCUSSION:** Discuss the outcomes relative to the purposes of the case study,
limitations, suggest future research. **ACKNOWLEDGMENTS:** List funding sources only.

4. **FINAL SUBMISSION**

- All submissions must be submitted in an electronic format only. Submit your **cover letter** and **two abstracts (one not-blinded and one blinded)** in MS Word format. The original, not-blinded, abstract with identifying information will be printed, as submitted, in the conference brochure. Please check spelling and grammar and make sure the original abstract is clear and legible.
  - Please save and submit your **non-blinded** abstract as follows: Last name of first author, followed by the word “poster” or “platform” or “either” (e.g. Smith_poster, or Smith_platform or Smith_either). If you are submitting more than one abstract, please use a short descriptor/title to distinguish between multiple abstracts.
  - Please also submit a blinded copy of the abstract removing the author names, institutions, and funding sources.
    - Please save your **blinded** abstract as follows: Last name of first author, followed by the word “poster” or “platform” or “either” AND blinded (e.g. Smith_poster_blinded, or Smith_platform_blinded or Smith_either_blinded). If you are submitting more than one abstract, please use a short descriptor/title to distinguish between multiple abstracts.

You will be notified via e-mail by approximately **Monday, August 14th, 2017** regarding the acceptance or not accepted abstract and presentation and provided with further instructions for your presentation. Specifications of the poster format will be emailed to you during the summer, if you are accepted for a poster presentation.