

General Provisions for Professional Development Requirements (R 338.7138 in the PT General Rules)

- 24 pdr credits are required for relicensure, must be earned during the immediately preceding 2 years.
 - **July 2019** – first time pdr credits required for re-licensure for those who renew in odd years (pdr credits earned July 2017 – June 2019)
 - **July 2020** – first time pdr credits required for re-licensure for those who renew in even years (pdr credits earned July 2018 – June 2020)
- Retain documentation of meeting the requirements for 3 years after application for license renewal
- Random auditing
- No more than 12 pdr credits for online learning during one 24-hour period
- Two activities that are identical or substantially identical in any one renewal cycle – credit only for one time
- 1 pdr credit must be in pain and symptom management
- 1 pdr credit must be training in identifying victims of human trafficking

Recognized Activities (19 categories of activities)

Category of Activity	Qualifiers	Documentation	PDR Credits
Approved CEU course(s) (Activity Code 1)	<ul style="list-style-type: none"> • Related to practice of PT or non-clinical subject relevant to practice of PT CEU • Approved or Offered by: <ul style="list-style-type: none"> • Another State Board of PT • MI Board of Medicine • MI Board of Osteopathic Med/Surg • FSBPT • APTA or its components • PT education program (accredited) • PTA education program (accredited) 	Letter or certificate of completion <ul style="list-style-type: none"> • Licensee’s name • Number of credits earned • Sponsor name or Name of organization that approved CEU credits • Date(s) held or activity completed 	<ul style="list-style-type: none"> • Max 20 pdr credits/ cycle

Category	Qualifiers	Documentation	PDR Credits
Post-Graduate academic course (Activity Code 2)	<ul style="list-style-type: none"> • Academic course(s) related to PT • Passing grade • Offered by <ul style="list-style-type: none"> ○ Accredited PT education program ○ Accredited PTA education program 	Copy of transcript showing credit hours and grade	<ul style="list-style-type: none"> • 1 semester credit = 15 pdr credits • 1 quarter credit = 10 pdrs • Max 20 pdr credits/ cycle

	<ul style="list-style-type: none"> ○ Nationally accredited university or college 		
Reading article related to PT (Activity Code 3)	<ul style="list-style-type: none"> ● Published in professional or scientific journal ● Does not include articles approved as CEUs ● Complete an evaluation included with the article OR ● Complete general response form provided by the dept (LARA) 	<ul style="list-style-type: none"> ● Documentation from the professional or scientific journal ● Copy of the general response form 	<ul style="list-style-type: none"> ● 1 article = 1 pdr credit ● Max of 6 pdr credits/ cycle
View or listen to media devoted to professional education (Activity Code 4)	<ul style="list-style-type: none"> ● Related to the practice of PT ● Other than on-line programs ● Not approved or offered for CEU ● Complete evaluation that was provided with the education media ● Complete the general response form provided by the dept (LARA) 	<ul style="list-style-type: none"> ● Copy of the completed evaluation ● Copy of the completed general response form 	<ul style="list-style-type: none"> ● 1 hour spent viewing or listening to media = 1 pdr credit ● Max of 6 pdr credits/ cycle
Present a continuing education program (Activity Code 5)	<ul style="list-style-type: none"> ● Related to the practice of PT ● Not less than 50 minutes ● Course must be approved/offered for CEUs ● Approved or Offered by <ul style="list-style-type: none"> ○ Another State Board of PT ○ MI Board of Medicine ○ MI Board of Osteopathic Med/Surg ○ FSBPT ○ APTA or components ○ PT or PTA education program 	Letter from program sponsor <ul style="list-style-type: none"> ● Confirm licensee was the presenter ● Presentation date & time ● Copy of the presentation notice/ advertisement ● Date of presentation ● Licensee's name listed as a presenter ● Name of organization that approved/offered the presentation for CEU 	<ul style="list-style-type: none"> ● Each 50-60 minutes of presentation = 2 pdr credits ● Max of 12 pdr credits/ cycle ● Credit for a specific presentation only once /cycle
Category	Qualifiers	Documentation	PDR Credits
Present a scientific exhibit or scientific paper (Activity Code 6)	Accepted through a peer review process at <ul style="list-style-type: none"> ● A state, regional, national or international PT Conference ● Its components ● A related professional organization 	<ul style="list-style-type: none"> ● Copy of document or letter from program sponsor <ul style="list-style-type: none"> ○ Verifying acceptance for presentation through peer review process ○ Date of presentation 	<ul style="list-style-type: none"> ● 1 presentation = 2 pdr credits ● Max of 12 pdr credits/ cycle ● Credit for a specific presentation only once /cycle
Writing an article (Activity Code 7)	<ul style="list-style-type: none"> ● Related to the practice, education or research of PT ● Published in any of the following 	<ul style="list-style-type: none"> ● Copy of the publication that identifies the licensee as the author of the article ● Publication acceptance letter 	<ul style="list-style-type: none"> ● 1 article = 6 pdr credits ● Max of 12 pdr credits/ cycle

	<ul style="list-style-type: none"> ○ Journal of a national PT association or its components ○ Peer reviewed journal ○ Health care journal ○ Professional or scientific journal 		<ul style="list-style-type: none"> ● Credit for each article only once / cycle
Writing a published book chapter (Activity Code 8)	<ul style="list-style-type: none"> ● Related to the practice, education or research of PT 	<ul style="list-style-type: none"> ● Submit a copy of the publication that identifies licensee as the author ● Publication acceptance letter 	<ul style="list-style-type: none"> ● 1 chapter = 6 pdr credits ● Max of 12 pdr credits/ cycle ● Credit for each chapter only once / cycle
Specialty certification or recertification (Activity Code 9)	Successfully complete 1 of the following: <ul style="list-style-type: none"> ● ABPTS certification examination ● ABPTS recertification examination ● ABPTS professional development portfolio for recertification ● Specialty certification examination or recertification exam offered or approved by the board 	<ul style="list-style-type: none"> ● Proof of certification or recertification 	<ul style="list-style-type: none"> ● 23 pdr credits ● Max of 23 pdr credits/ cycle

Category	Qualifiers	Documentation	PDR Credits
Post-Graduate Clinical Training Program (Activity Code 10)	<ul style="list-style-type: none"> ● Minimum of 1,000 hours ● Related to practice of PT provided through/recognized by <ul style="list-style-type: none"> ○ an accredited PT education program ○ an accredited PTA education program OR ○ a health care organization accredited by an organization recognized by CMS ○ an accredited or credentialed program by the APTA or an organization approved by the board. 	<ul style="list-style-type: none"> ● Letter from program director verifying <ul style="list-style-type: none"> ○ Number of hours ○ Agency/organization meets the requirements 	<ul style="list-style-type: none"> ● 12 pdr credits ● Max of 12 pdr credits/ cycle
Health care organization committee or task force (Activity Code 11)	<ul style="list-style-type: none"> ● Dealing with patient care related issues including, but not limited to, quality of patient care and utilization review 	<ul style="list-style-type: none"> ● Letter from organization official verifying: 	<ul style="list-style-type: none"> ● Each 50-60 minutes of participation = 1 pdr credit

		<ul style="list-style-type: none"> ○ Committee/organization dealt with patient care related issues ○ Licensee's participation ○ Dates of participation ○ Amount of time of participation 	<ul style="list-style-type: none"> ● Max of 6 pdr credits/cycle
Guest Instructor (Activity Code 12)	<ul style="list-style-type: none"> ● For students, staff or other licenses at any of the following: <ul style="list-style-type: none"> ○ Clinical training program related to practice of PT through/recognized by <ul style="list-style-type: none"> ▪ accredited PT program ▪ accredited PTA program ▪ a health care organization recognized by CMS ▪ the APTA or an organization approved by the board 	<ul style="list-style-type: none"> ● Letter from program director verifying: <ul style="list-style-type: none"> ○ Licensee's role ○ Number of instructional sessions on specific subjects provided by the licensee ○ Length of the instructional sessions ○ Clinical training program offered by education program/organization that meets requirements 	<ul style="list-style-type: none"> ● Each 50-60 min instructional session on a specific subject = 2 pdr credits ● Max of 12 pdr credits/cycle ● Only once for each separate instructional session

Category	Qualifiers	Documentation	PDR Credits
Clinical Instructor/Clinical Supervisor (Activity Code 13)	<ul style="list-style-type: none"> ● For students completing an internship, residency or fellowship program recognized or approved by: <ul style="list-style-type: none"> ○ Accredited PT education program ○ Accredited PTA education program ○ APTA or an organization approved by the board 	<ul style="list-style-type: none"> ● Letter from education program or clinical agency director verifying <ul style="list-style-type: none"> ○ Licensee's role ○ Number of hours of instruction or supervision provided by licensee ○ Internship, residency or fellowship program is recognized by education program or organization that meets the requirements 	<ul style="list-style-type: none"> ● 40 hours of clinical instruction or supervision = 3 pdr credits ● Max of 12 pdr credits/cycle
Identifying, researching and addressing an event or issue related to professional practice (Activity Code 14)		<ul style="list-style-type: none"> ● Submit experiential activity form provided by the department 	<ul style="list-style-type: none"> ● Each separate event or issue = 1 pdr credit ● Max of 6 pdr credits/cycle

Task Force, Committee, Board, Council or association (Activity Code 15)	<ul style="list-style-type: none"> • Related to field of PT • Enhances participant's knowledge and understanding of the field of PT • International, National, Regional, State, State Component, or local • Acceptable by the board 	<ul style="list-style-type: none"> • Documentation of licensee's participation in at least 50% of the regularly scheduled meetings. 	<ul style="list-style-type: none"> • Each task force, etc. = 4 pdr credits • Max of 12 pdr credits/cycle
Surveyor for an external agency (Activity Code 16)	<ul style="list-style-type: none"> • Involved in accreditation, certification, or inspection of <ul style="list-style-type: none"> ○ an educational program for PTs, PTAs ○ a certification process for a clinical agency 	<ul style="list-style-type: none"> • Letter from the accreditation, certification, or inspection program verifying: <ul style="list-style-type: none"> ○ Licensee's participation ○ Number of hours spent as a surveyor 	<ul style="list-style-type: none"> • 50-60 min of participation = 1 pdr credit • Max of 12 pdr credits/cycle

Category	Qualifiers	Documentation	PDR Credits
Pro bono/volunteer work (Activity Code 17)	<ul style="list-style-type: none"> • Related to the field of PT without reimbursement • For a public or private entity 	<ul style="list-style-type: none"> • Letter from official at the public or nonprofit entity verifying <ul style="list-style-type: none"> ○ Number of hours ○ Type of volunteer work performed 	<ul style="list-style-type: none"> • Each 50-60 min = 1 pdr credit • Max of 6 pdr credits/cycle
CCCE (Activity Code 18)	<ul style="list-style-type: none"> • Agency that provides clinical internships for students in programs that are recognized/approved by: <ul style="list-style-type: none"> ○ Accredited PT educational program ○ Accredited PTA educational program 	<ul style="list-style-type: none"> • Letter from educational program or clinical agency director verifying <ul style="list-style-type: none"> ○ Licensee's role ○ Students were placed and participated in the internship program during the year(s) claimed for pdr 	<ul style="list-style-type: none"> • 2 pdr credits per year • Max of 4 pdr credits/cycle
FSBPT Practice Review Tool (Activity Code 19)	<ul style="list-style-type: none"> • NOTE: FSBPT Changed the name of this program to oPTion. The link is http://www.fsbpt.org/SecondaryPages/Licensees/ContinuingCompetence/oPTion.aspx 	<ul style="list-style-type: none"> • Documentation from FSBPT verifying completion of the practice review tool 	<ul style="list-style-type: none"> • pdr credits TBD