General Provisions for Professional Development Requirements (R 338.7138 in the PT General Rules)

- 24 pdr credits are required for relicensure, must be earned during the immediately preceding 2 years.
  - July 2019 – first time pdr credits required for re-licensure for those who renew in odd years (pdr credits earned August 2017 – July 2019)
  - July 2020 – first time pdr credits required for re-licensure for those who renew in even years (pdr credits earned August 2018 – July 2020)
- Retain documentation of meeting the requirements for 3 years after application for license renewal
- Random auditing
- No more than 12 pdr credits for online learning during one 24-hour period
- Two activities that are identical or substantially identical in any one renewal cycle – credit only for one time
- 1 pdr credit must be in pain and symptom management – multiple Activity Codes can satisfy this requirement

In addition, all licensees will need training in the Identification of Victims of Human Trafficking for renewal – This is a one-time requirement that will not count as a pdr credit. See the MPTA website for more information on this requirement.

Recognized Activities (19 categories of activities)

<table>
<thead>
<tr>
<th>Category of Activity</th>
<th>Qualifiers</th>
<th>Documentation</th>
<th>PDR Credits</th>
</tr>
</thead>
</table>
| Approved CEU course(s) | • Related to practice of PT or non-clinical subject relevant to practice of PT CEU  
  • Approved or Offered by:  
    • Another State Board of PT  
    • MI Board of Medicine  
    • MI Board of Osteopathic Med/Surg  
    • FSBPT  
    • APTA or its components  
    • PT education program (accredited)  
    • PTA education program (accredited) | Letter or certificate of completion  
  • Licensee’s name  
  • Number of credits earned  
  • Sponsor name or Name of organization that approved CEU credits  
  • Date(s) held or activity completed | Max 20 pdr credits/cycle                                                                                                                                     |

Post-Graduate academic course
(Activity Code 2)

<table>
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<tr>
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</table>
| Post-Graduate academic course | • Academic course(s) related to PT  
  • Passing grade  
  • Offered by  
    o Accredited PT education program | Copy of transcript showing credit hours and grade | 1 semester credit = 15 pdr credits  
  1 quarter credit = 10 pdr credits |
<table>
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</table>
| Reading article related to PT (Activity Code 3) | • Accredited PTA education program  
  • Nationally accredited university or college | • Published in professional or scientific journal  
  • Does not include articles approved as CEUs  
  • Complete an evaluation included with the article OR  
  • Complete general response form provided by the dept (LARA) | • Max 20 pdr credits/cycle |
| View or listen to media devoted to professional education (Activity Code 4) | • Related to the practice of PT  
  • Other than on-line programs  
  • Not approved or offered for CEU  
  • Complete evaluation that was provided with the education media  
  • Complete the general response form provided by the dept (LARA) | • Copy of the completed evaluation  
  • Copy of the completed general response form | 1 article = 1 pdr credit  
  Max of 6 pdr credits/cycle |
| Present a continuing education program (Activity Code 5) | • Related to the practice of PT  
  • Not less than 50 minutes  
  • Course must be approved/offered for CEUs  
  • Approved or Offered by  
    • Another State Board of PT  
    • MI Board of Medicine  
    • MI Board of Osteopathic Med/Surg  
    • FSBPT  
    • APTA or components  
    • PT or PTA education program | Letter from program sponsor  
  • Confirm licensee was the presenter  
  • Presentation date & time  
  • Copy of the presentation notice/advertisement  
  • Date of presentation  
  • Licensee’s name listed as a presenter  
  • Name of organization that approved/offered the presentation for CEU | Each 50-60 minutes of presentation = 2 pdr credits  
  Max of 12 pdr credits/cycle  
  Credit for a specific presentation only once/cycle |
| Present a scientific exhibit or scientific paper (Activity Code 6) | Accepted through a peer review process at  
  • A state, regional, national or international PT Conference  
  • Its components  
  • A related professional organization | Copy of document or letter from program sponsor  
  • Verifying acceptance for presentation through peer review process  
  • Date of presentation | 1 presentation = 2 pdr credits  
  Max of 12 pdr credits/cycle  
  Credit for a specific presentation only once/cycle |
<p>| Writing an article | • Related to the practice, education or research of PT | Copy of the publication that identifies the licensee as the author of the article | 1 article = 6 pdr credits |</p>
<table>
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<tr>
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</table>
| (Activity Code 7) | Published in any of the following:  
- Journal of a national PT association or its components  
- Peer reviewed journal  
- Health care journal  
- Professional or scientific journal | Publication acceptance letter | Max of 12 pdr credits/ cycle  
Credit for each article only once / cycle |
| Writing a published book chapter (Activity Code 8) | Related to the practice, education or research of PT | Submit a copy of the publication that identifies licensee as the author  
Publication acceptance letter | 1 chapter = 6 pdr credits  
Max of 12 pdr credits/ cycle  
Credit for each chapter only once / cycle |
| Specialty certification or recertification (Activity Code 9) | Successfully complete 1 of the following:  
- ABPTS certification examination  
- ABPTS recertification examination  
- ABPTS professional development portfolio for recertification  
- Specialty certification examination or recertification exam offered or approved by the board | Proof of certification or recertification | 23 pdr credits  
Max of 23 pdr credits/ cycle |

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| Post-Graduate Clinical Training Program (Activity Code 10) | Minimum of 1,000 hours  
Related to practice of PT provided through/recognized by  
- an accredited PT education program  
- an accredited PTA education program  
OR  
- a health care organization accredited by an organization recognized by CMS  
- an accredited or credentialed program by the APTA or an organization approved by the board. | Letter from program director verifying  
- Number of hours  
- Agency/organization meets the requirements | 12 pdr credits  
Max of 12 pdr credits/ cycle |
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| Health care organization committee or task force (Activity Code 11) | • Dealing with patient care related issues including, but not limited to, quality of patient care and utilization review                                                                                                                                 | • Letter from organization official verifying:  
  o Committee/organization dealt with patient care related issues  
  o Licensee’s participation  
  o Dates of participation  
  o Amount of time of participation | • Each 50-60 minutes of participation = 1 pdr credit  
  • Max of 6 pdr credits/cycle |
| Guest Instructor (Activity Code 12)            | • For students, staff or other licenses at any of the following:  
  o Clinical training program related to practice of PT through/recognized by  
    ▪ accredited PT program  
    ▪ accredited PTA program  
    ▪ a health care organization recognized by CMS  
    ▪ the APTA or an organization approved by the board | • Letter from program director verifying:  
  o Licensee’s role  
  o Number of instructional sessions on specific subjects provided by the licensee  
  o Length of the instructional sessions  
  o Clinical training program offered by education program/organization that meets requirements | • Each 50-60 min instructional session on a specific subject = 2 pdr credits  
  • Max of 12 pdr credits/cycle  
  • Only once for each separate instructional session |

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| Clinical Instructor/Clinical Supervisor (Activity Code 13) | • For students completing an internship, residency or fellowship program recognized or approved by:  
  o Accredited PT education program  
  o Accredited PTA education program  
  o APTA or an organization approved by the board | • Letter from education program or clinical agency director verifying  
  o Licensee’s role  
  o Number of hours of instruction or supervision provided by licensee  
  o Internship, residency or fellowship program is recognized by education program or organization that meets the requirements | • 40 hours of clinical instruction or supervision = 3 pdr credits  
  • Max of 12 pdr credits/cycle |
| Identifying, researching and addressing an event or issue related to professional practice | | • Submit experiential activity form provided by the department | • Each separate event or issue = 1 pdr credit  
  • Max of 6 pdr credits/cycle |
| (Activity Code 14) | Task Force, Committee, Board, Council or association | • Related to field of PT  
• Enhances participant’s knowledge and understanding of the field of PT  
• International, National, Regional, State, State Component, or local  
• Acceptable by the board | • Documentation of licensee’s participation in at least 50% of the regularly scheduled meetings. | • Each task force, etc. = 4 pdr credits  
• Max of 12 pdr credits/cycle |
| (Activity Code 15) | Surveyor for an external agency | • Involved in accreditation, certification, or inspection of  
  o an educational program for PTs, PTAs  
  o a certification process for a clinical agency | • Letter from the accreditation, certification, or inspection program verifying:  
  o Licensee’s participation  
  o Number of hours spent as a surveyor | • 50-60 min of participation = 1 pdr credit  
• Max of 12 pdr credits/cycle |

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| Pro bono/volunteer work | • Related to the field of PT without reimbursement  
• For a public or private entity | • Letter from official at the public or nonprofit entity verifying  
  o Number of hours  
  o Type of volunteer work performed | • Each 50-60 min = 1 pdr credit  
• Max of 6 pdr credits/cycle |
| (Activity Code 17) | | | |
| CCCE | • Agency that provides clinical internships for students in programs that are recognized/approved by:  
  o Accredited PT educational program  
  o Accredited PTA educational program | • Letter from educational program or clinical agency director verifying  
  o Licensee’s role  
  o Students were placed and participated in the internship program during the year(s) claimed for pdr | • 2 pdr credits per year  
• Max of 4 pdr credits/cycle |
| (Activity Code 18) | | | |
| FSBPT Practice Review Tool | • NOTE: FSBPT Changed the name of this program to oPTion. The link is http://www.fsbpt.org/SecondaryPages/Licens ees/ContinuingCompetence/oPTion.aspx | • Documentation from FSBPT verifying completion of the practice review tool | • pdr credits TBD |
| (Activity Code 19) | | | |